



Occasional Role:
Food & Drink for OEC Ministries or Special Events

Purpose of Role

This team work together to organise food provision, set up, service of food and clean up for a variety of ministries or special OEC one-off events (congregational or all OEC). For example, supporting supper for Simply Christianity or Jesus Club, or a meal for a Marriage Enrichment day or carols service. This team does not serve Adrenalites dinners.

The role in practice

For some ministries, the role simply involves purchasing/preparing the food/drink and delivery to the Ministry Centre.

For others, an event hospitality team is gathered which has a team leader. The role could involve:

- Plan the event including food/drink requirements, service plan and people required.
- Approve the plan with the OEC Administrator.
- Purchase/prepare the food/drink/equipment.
- Set up the event including the serving areas.
- Prepare, serve and supervise the distribution of food and drinks.
- Clean up afterwards.
- Finalise payments with the OEC Administrator.

Required training

- Highly recommended: Complete the online NSW Food Authority "*Food handler basics*" training (approximately 1 hour), and provide completion certificate to the OEC office.

Commitment

- One-off events.

What will happen next?

You will be contacted for each ministry/event to determine availability.