



### **Purpose of Role**

Enable the upfront ministries in Sunday services to be clearly heard and seen by people in the Ministry Centre and online. The role is suitable for adults, youth and children (10 years or older).

There are three roles in this team

- AV (Sound) - Mix the live sound in the building
- AV (Screens) - Operate the Screens
- AV (Video) - Operate cameras and switching for live recording and streaming

### **AV (Sound): the role in practice**

- The 9am AV (Sound) opens the Ministry Centre. They arrive 75 minutes before church
- The 1045/4/630 arrive 1 hour before the service
- Mix the foldback and front of house mix for a congregation
- Test various microphones with people who will use them
- Pray with the band and upfront team 15 minutes before the service
- Pack up equipment correctly at the end of Church to handover to the next AV team

### **AV (Screens): the role in practice**

- Make minor adjustments in Proclaim before the service
- Test all videos before the service
- Operate the slides/lights during the service

### **AV (Video): the role in practice**

- Check the camera positioning and focus before the service
- Stream the service to Youtube using the ATEM
- Work with the Sound operator to ensure the sound being streamed is good quality

### **Required training:**

- No previous experience required.
- On the job training by experienced operators for all equipment



## Sunday Upfront: AV Team (2025)

- Occasional online/in person training for AV teams

### **Commitment:**

- 2 weeks out of 6
- Approximately 2 hours on a Sunday
- Invited to serve on seasonal or special events.

### **Leader Support:**

- The AV team is led by a team leader in each congregation
- The Team leaders are led by the AV Area Leader for OEC to oversees the technical setup of the equipment, repairs and training goals

### **What will happen next?**

You will be contacted by the AV team leader in your congregation.